
DIRECTOR-BUREAU DRUG AND ALCOHOL SERVICES #9U245(Job Id 26872)

Location: US:NH:CONCORD

Category: OTHER

Salary: 86,502.000-120,562.000 USD

Post Date: 08/04/2022

Close Date: 09/20/2022

Description

State of New Hampshire Job Posting

Department of Health and Human Services

Bureau of Drug & Alcohol Services

Concord, NH

DIRECTOR-BUREAU OF DRUG & ALCOHOL SERVICES

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#9U245

\$86,502.00-\$120,562.00 USD

***See total compensation information at the bottom of announcement.**

The State of New Hampshire, Department of Health and Human Services, Bureau of Drug and Alcohol Services has a full time vacancy for Director.

SUMMARY:

Provides leadership and oversight of the Bureau of Alcohol and Drug Services' program goals and objectives. Oversees development and implementation of programs and policies to promote the prevention, treatment and recovery of individuals experiencing substance use disorders. Acts as a leader on behalf of the Department by presenting information, education and promotion of programs and policies at the State and National levels.

RESPONSIBILITIES:

Directs Bureau activities and staff responsible for program planning, implementation and evaluation; policy and systems development and changes; and administrative, financial, business and personnel management.

Directs the implementation, integration, and coordination of all Bureau programs and activities, initiatives, and contracted services, ensuring compliance with agency and federal requirements.

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Requires proven leadership ability in planning and promoting the operations and goals of the Department's substance use services, including strong communication skills and the ability to work effectively with the media.

Provides subject matter expertise on substance use disorder and substance use services in various cross discipline initiatives.

Advises Division Director and Department leadership on substance use disorder and substance use services policy and programing.

Testifies before the state legislature, public and legislative hearings, and advisory and oversight committees to educate and promote understanding of Bureau programs, goals, and mandates; affect public policy decisions; and provide information as requested.

Serves as Executive Director of the Governor's Commission on Alcohol and Other Drug Abuse Prevention, Intervention and Treatment. Works with the Commission's chair to set goals and objectives and works collaboratively with the membership to ensure implementation of the goals and objectives, including oversight of the commission's funding.

Serves on the DHHS Division of Behavioral Health Management Team to work collaboratively with other Team members in the integration of behavioral health services as well as promoting the full continuum of care.

Participates in state, regional and national efforts to address substance use and misuse by NH residents.

MINIMUM QUALIFICATIONS:

Education: Master's Degree with a major study in Social Work, Business or Public Administration, Master Licensed Alcohol and Drug Counselor (MLADC), or a field directly related to health or social service programs.

Experience: Eight years' experience in a public service, non-profit, health care or social service setting, four years of which should be at a management level position involving the direction and administration of programs and staff.

LICENSE/CERTIFICATION: Valid driver's license and/or access to transportation for use in statewide travel.

SPECIAL REQUIREMENTS: Occasional out of state travel for conferences and presentations, including weekends.

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DISCLAIMER STATEMENT: The supplemental job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. Any employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

For further information please contact Katja Fox, Director of DBH, Katja.S.Fox@DHHS.NH.GOV, 603-271-9406.

Documents that can't be submitted online may be forwarded to:

Department of Health and Human Services- Human Resources

129 Pleasant Street

Concord, NH 03301

***TOTAL COMPENSATION INFORMATION**

The State of NH total compensation package features an outstanding set of employee benefits, including:

HMO or POS Medical and Prescription Drug Benefits:

The actual value of State-paid health benefits is based on the employee's union status, and employee per pay period health benefit contributions will vary depending on the type of plan selected.

See this link for details on State-paid health benefits: <https://das.nh.gov/hr/benefits.html>

Value of State's share of Employee's Retirement: 14.53% of pay

Other Benefits:

- o Dental Plan at minimal cost for employees and their families (\$500-\$1800 value)
- o Flexible Spending healthcare and childcare reimbursement accounts
- o State defined benefit retirement plan and Deferred Compensation 457(b) plan
- o Work/life balance flexible schedules, paid holidays and generous leave plan

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- o \$50,000 state-paid life insurance plus additional low cost group life insurance
- o Incentive-based Wellness Program (ability to earn up to \$500)

Total Compensation Statement Worksheet:

https://das.nh.gov/documents/hr/JobSearch/FINAL_TOTAL_COMP_STATEMENT_ISSUE.xlsx

Want the specifics? Explore the Benefits of State Employment on our website:

<https://das.nh.gov/hr/documents/BenefitBrochure.pdf>

<https://das.nh.gov/hr/index.aspx>

EOE

TDD Access: Relay NH 1-800-735-2964